



**Silver Spring, MD
(240) 401-4139**

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www.letsgopromovers.com

Moving Checklist

One to Two Months Before

- Sort and Purge:** Go through your home and decide which items you would like to keep and of which you can get rid.
- Create a Moving Book:** Create a binder which you can make notes of what you need to do, keep track of estimates and receipts, and start an inventory of all the items you are moving (including pictures!).
- Find Storage:** If you need storage facilities, find and book a storage unit.
- Organize School Records:** If you are moving school districts, arrange for your children's school records to be transferred.
- Order supplies:** Order boxes and other supplies such as tape, bubble wrap, and permanent markers that will facilitate in the move. Please explore the "Boxes" section of our website.
- Start Packing Non-essentials:** Pack seasonal items (such as Christmas decorations, pool toys, etc.) that you will not need before your move. This will save you a lot of stress down the road when you have fewer items to pack and make you feel more prepared for your move.
- Take Measurements:** Check room dimensions in your new home, if possible, and start making floor plans for how you would like your furniture to be placed in your new home.
- Contact Insurers:** Let all of your insurers (home, vehicle, medical, etc.) know that you are moving. Ask your home insurer for details of your existing coverage and arrange for new coverage or transfer to your new home.
- Service workers:** Give all service providers (gardeners, domestic help, etc.) notice you will be moving. Change or cancel any subscriptions or memberships you may have.
- Change of Address:** Notify friends and family of your change of address if you have a firm moving date. Fill out the form for your local Post Office's mail forwarding service and send it off.
- Separate Valuables:** Put items such as jewelry and important files in a safe box that you can personally transport to your new home.

Two to Three Weeks Before

- Work:** Arrange to be off work on your moving day.



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- Utilities: Contact utility companies and service providers to arrange to have your appliances/services disconnected and, if necessary, reconnected in your new home.
- Step-up Your Packing Game: Start tackling a room a day, packing up all items not used on a regular basis.
- Have Your Car Serviced: Make sure your car is running well and ask your mechanic what services might be needed if you are moving to a different climate.
- Finish Food: Start finishing off the food you have stored in your cupboard and freezer and stop buying frozen or perishable food. You cannot really take these items with you and it will make the move much easier.
- Fuel: Empty your lawnmower, weed eater, etc. of fuel.
- Hazardous Materials: Dispose of any flammable or hazardous materials.
- Medicine: Refill any prescriptions you will need during the next couple of weeks.
- Pack Suitcases: Pack suitcases for everyone in the family with enough clothes to wear for a few days, to ease the stress of finding clothing items immediately following the move. Also include items such as toothbrushes, soap, and medications.

Two to Three Days Before

- Defrost the Fridge: If your refrigerator is moving with you, make sure to empty, clean, and defrost it at least 24 hours before moving day. Clean all major appliances such as washing machines, dryers, and ovens that will be moved.
- Paperwork: Check that all paperwork related to your house sale/rental/purchase is complete.
- Computer Equipment: Pack up your computer and any other electronic equipment. Make sure to write down their serial numbers in your moving book.
- Labels: Make sure all of your boxes are clearly labeled.
- Plan for the Payments: If you have not already arranged to pay your mover with a credit card, make sure you have your checkbook or cash for payment.

Day Of (at your old home)

- Rise: Get up early and do not panic!
- Bedding: Take bedding off your bed and pack it up.



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- Walk-through:** Do a walk-through of your house with the movers. Tell them what you need them to do and take their advice on the actual loading. Be very clear on the items that do not to be moved. You can even mark them so that the movers do not waste any time. Remember: the more thorough you are in communicating with the movers, the smoother and quicker the move will go.
- New Residents:** Leave a note of your name, new address, and contact number for the new residents of your home so they can forward any mail, return any forgotten items, or ask any questions they may have about the house.
- Final Walk-through:** Have a final walk around to make sure you have remembered everything – do this **BEFORE** the moving vehicle leaves!
- Keys:** Make sure you have the keys to your new residence and drop off your current keys as arranged.
- Leaving:** Switch everything off, lock up, say goodbye, and head out to your new home!

Day Of (at your new home)

- Utilities:** Check to make sure everything is working at your new home (gas, power, etc.) – if not, call the utilities companies to find out why not!
- Supervision:** Supervise the unloading process to get everything where you want it.: Let's Go Pro Movers will place your belongings wherever you want them. Give the movers detailed instructions of where to place items.
- Clean:** Clean your new home before you begin to unpack your items.

After Your Move

- Unpacking:** Unpack your items logically, working from essential to non-essential items. Do not worry about filling wardrobes immediately if you have hired/bought special wardrobe boxes. They can hang perfectly well in the wardrobe boxes until you have time to put them away properly.
- Appliances:** Hook up all of your major appliances.
- Register in Your New City:** Register to vote, with a doctor, dentist, veterinarian, etc. if you move to a new city!
- Give Us a Call:** Let's Go Pro Movers is here to help! We are committed to continuing customer support. If you have questions about your move, questions about local service providers, or just



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need a recommendation for a good restaurant if you are new to town, give us a call at (240) 401-4139.